

## MEMO

Date: May 31, 2013

To: Montana WIC Programs

From: Joan Bowsher, WIC/Nutrition Section Supervisor

Re: FFY 2014 Contract Packet

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Attached is the FFY14 Contract Packet to include:

FFY14 Funding Formula Spread Sheet

Contract Packet Instructions

Worksheet 1 – WIC Personnel Services

Worksheet 2 –Contact Information

Prepare worksheets 1 and 2 and sign worksheet 2 when complete. If claiming Indirect provide the required indirect plan for approval. Also include a copy of all sub contracts, if applicable.

For FFY 2014 we require that all agencies have a Registered Dietitian (RD) on staff or on contract. High risk participants are required to have a follow up visit/referral with an RD. State staff will work with the local agencies needing an RD to ensure all participants are being offered complete WIC services.

Submit completed contract packet and any attachments to state by July 1, 2013.

If you have any questions please contact Joan or Michelle at (406) 444-5533.